



One Penn Plaza, 34th Floor, NY, NY 10019
 Phone# (212) 239-1000

PREPARATION FORM

Applicant:		Title No:	
Phone:	Fax:	Email:	
Closing Date:		Premises:	
Block:		Lot:	
Seller:		SSN/EIN:	
Seller:		SSN/EIN:	
Seller's Address:			
Purchaser:		SSN/EIN:	
Purchaser:		SSN/EIN:	
Purchaser's Address:			
Seller's Attorney:		Phone:	
Address:	Zip Code:	Fax:	
Purchaser's Attorney:		Phone:	
Address:	Zip Code:	Fax:	
Purchase Price:		Contract Date:	

****Please also state if buyer is paying for transfer tax****

**Return form to Dan McCormick at DMcCormick@mitnational.com